

Cannabis Retail Store Rezoning Process



The following flowchart represents a typical rezoning application. Please be aware that the process can take anywhere from seven to 12 months, depending on the completeness of the application and the complexity of the rezoning.

1

Pre-Application Meeting

- ♦ Prior to submitting a rezoning application, a pre-application meeting with staff is required.

2

Submit Application

- ♦ Only complete rezoning application packages and those that have been vetted by the LCRB will be accepted.
- ♦ Once accepted, applicant installs rezoning signage at site.

3

Internal/External Referrals

- ♦ Your application will be reviewed by other City departments and external agencies.

4

Comprehensive Review

- ♦ Your application will be reviewed to ensure that the requirements of all City bylaws have been addressed.
- ♦ Once complete, a comprehensive letter will be forwarded to you outlining the results of the review.

5

Committee Review

- ♦ Your application will be forwarded to the **Community Vitality Committee** and the **Community Planning and Development Committee** for review and comment.

6

Council: 1st & 2nd Readings

- ♦ A Staff Report and bylaw will be forwarded to Council for consideration of 1st & 2nd readings (*Council receives report*).

7

Public Hearing & 3rd Reading

- Prior to the Public Hearing:
- ♦ Staff prepares statutory notification and delivers to neighbouring property owners.
 - ♦ Applicant is responsible to update on-site rezoning signage and submit public hearing fee.

8

Council: Bylaw Adoption

- ♦ Council considers 4th reading of the bylaw. If adopted, the rezoning process complete.

NEXT STEPS

- ♦ The LCRB issues Cannabis Licence
- ♦ Development permit application, if required
- ♦ Building permit application, if required
- ♦ Sign permit, if required
- ♦ Business Licence