



**FIRE OFFICER – NFPA 1021**  
**PRACTICAL CHECK SHEETS**

Candidate: \_\_\_\_\_  
 Evaluator: \_\_\_\_\_  
 Date: \_\_\_\_\_

Successful   
 Unsuccessful   
**1021-PRODUCT-38**

<b>Standard:</b>	NFPA 1021 – 2020 edition – 5.6.3
<b>Task:</b>	Prepare a written report to identify major service demands
<b>Performance Outcome:</b>	The major causes for service demands are identified for various planning areas within the service area of the organization.
<b>Conditions:</b>	Given incident reporting data from the jurisdiction.
<b>Candidate Directive:</b>	“Analyze incident reporting data and prepare a written report to be used for planning purposes which identifies major causes for service demands.”

NO.	TASK STEPS	CRITERIA				Points
		4	3	2	1	
1	Written report was prepared	Report is clear, detailed, well thought out	Report is mostly clear, mostly developed	Report is missing some information, under-developed	Report is unclear, not well developed	
2	Major causes for service demands were identified (i.e. data)	Causes for service demands were clearly identified (i.e. data) and explained	Causes for service demands were identified (i.e. data) without explanation	Causes for service demands were not completely identified (i.e. data)	Causes for demands were not identified (i.e. data)	

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**Candidate (print and sign)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Evaluator (print and sign)**

\_\_\_\_\_  
**Date**