



PROCLAMATION
2014 ADMINISTRATIVE PROFESSIONALS WEEK
AND ADMINISTRATIVE PROFESSIONALS DAY

WHEREAS: Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

WHEREAS: The work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

WHEREAS: Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals, and

WHEREAS: Administrative Professionals Week 2014 is focused on “Honoring the office professionals who make offices work,” and reflects the integral and central role that office professionals play in modern business; and

NOW THEREFORE I, John Ruttan, Mayor of the City of Nanaimo, do hereby proclaim that the week of April 20 to 26, 2014, shall be known as “**ADMINISTRATIVE PROFESSIONALS WEEK**” and that Wednesday, April 23 be known as “**ADMINISTRATIVE PROFESSIONALS DAY**”, saluting the valuable contributions of administrative professionals in the workplace. And I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today’s business world.

in the City of Nanaimo.


John Ruttan
MAYOR

DATED THIS 11th DAY OF MARCH, 2014.

