

“FEES AND CHARGES BYLAW 2021 NO. 7336”

Consolidated Version

2022-SEP-21

Includes Amendment: 7336.01, 7336.02, 7336.03

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CITY OF NANAIMO

BYLAW NO. 7336

A BYLAW TO ESTABLISH VARIOUS FEES AND CHARGES

THEREFORE BE IT RESOLVED that the Municipal Council of the City of Nanaimo, in open meeting assembled, HEREBY ENACTS AS FOLLOWS:

Title

1. This Bylaw may be cited as "Fees and Charges Bylaw 2021 No. 7336".

Imposition

2. The various fees, charges and refunds as set out in Schedules A and B attached to and forming part of this Bylaw are hereby imposed and granted.

Repeal

3. This bylaw repeals "Fees and Charges Bylaw 2007 No. 7041" and any amendments thereto.

PASSED FIRST READING: 2021-DEC-06
PASSED SECOND READING: 2021-DEC-06
PASSED THIRD READING: 2021-DEC-06
ADOPTED: 2021-DEC-20

SCHEDULE 'A'

ANIMAL CONTROL FEES

Dog Licence Fees

Description	Paid by February 28 th	Paid After February 28 th
Sterilized	\$25.00	\$30.00
Unsterilized	\$50.00	\$60.00
Dog Deemed Aggressive	\$75.00	\$90.00
Replacement Licence Tag	\$5.00	\$5.00
Licence Transfer Fee	\$5.00	\$5.00
A Guide Dog or Service Dog certified under the <i>Guide Dog and Service Dog Act</i>	No Charge	
A Dog owned and utilized as an R.C.M.P. Service Dog	No Charge	

Note: Fees paid for Dog Licenses are non-refundable.

Seizure and Impoundment Fees

Type of Animal	Description	1 st Offence	2 nd Offence	3 rd and Subsequent Offences
Cat	Sterilized with Adequate Identification	\$10.00	\$25.00	\$50.00
Cat	Sterilized without Adequate Identification	\$25.00	\$50.00	\$75.00
Cat	Unsterilized, regardless of Identification <i>(Note: upon proof of sterilization within 30 days of the impoundment date, the Owner will be refunded \$75.00)</i>	\$100.00	\$125.00	\$150.00
Dog	Seizure and impoundment fee for any <u>licensed Dog</u> other than an Aggressive Dog	\$50	\$100.00	\$200.00
Dog	Seizure and impoundment fee for any <u>unlicensed Dog</u> other than an Aggressive Dog	\$150.00	\$200.00	\$300.00
Dog	Seizure and impoundment fee for an Aggressive Dog at large	\$250.00	\$500.00	\$1,000.00

Dog	Seizure and impoundment fee for an Aggressive Dog harassing or molesting a person	\$500.00	\$1,000.00	\$2,000.00
Dog	Seizure and impoundment fee in respect of a dog confined in a vehicle without adequate ventilation.	\$500.00	\$1,000.00	\$2,000.00
Livestock	Seizure and impoundment fee for Livestock as defined in the Animal Responsibility Bylaw	\$50.00		
Bee Colony	Per Hive	\$250.00		
Other Animals	Seizure and impoundment fee for other animals	\$10.00		
Poultry	Seizure and impoundment fee for poultry (per animal)	\$10.00		
Rabbit	Seizure and impoundment fee for rabbits (per animal)	\$10.00		

AND

Boarding Maintenance Fees

Type of Animal	Description	Cost
Cat	To provide food, water, shelter and care (for each 24 hour period or portion thereof)	\$10.00
Dog	To provide food, water, shelter and care (for each 24 hour period or portion thereof)	\$15.00
Livestock	To provide food, water, shelter and care (for each 24 hour period or portion thereof)	\$15.00
Other Animals	To provide food, water, shelter and care (for each 24 hour period or portion thereof)	\$10.00
Poultry	To provide food, water, shelter and care (for each 24 hour period or portion thereof)	\$10.00
Rabbit	To provide food, water, shelter and care (for each 24 hour period or portion thereof)	\$10.00
Additional Expenses	Each day or part of a day (per Animal)	Actual costs incurred

BRECHIN BOAT RAMP FACILITIES

Brechin Boat Ramp Annual Parking Pass (*Bylaw 7336.01*)

Boat Trailer and Vehicle	\$75.00
Car Top Boat	\$50.00

Commercial Permit Fees

One Day Fee	\$24.00
Annual Fee	\$1,000.00

BUSINESS LICENCE FEES

Licence fees shall be as follows:

Table I

UNIT	FEE
Cabaret/Lounge/Pub	\$165.00
Bank/Credit Union/Trust Co.	\$1,100.00
Casino	\$3,000.00
Escort Service	\$3,000.00
Massage Parlour	\$3,000.00
Child Care	\$50.00

Table II – Temporary Businesses
(fees will not be prorated)

UNIT	FEE
Carnival	\$165.00 per day
Circus	\$165.00 per day
Christmas Tree Sales	\$41.25
Flea Markets/Craft Fairs	\$165.00
Home Handicrafts	\$6.00 per day
Raves	\$165.00 per day
Special Event (organizer)	\$41.25
Temporary (other)	\$165.00
Trade Show (organizer)	\$41.25

Table III – Mobile Food Vending Businesses

Mobile Food Vending Unit Type	Private Property (\$)	All Public Locations (\$)
Food Cart	\$165.00	\$165.00
Food Trailer	\$165.00	\$365.00
Food Truck	\$165.00	\$365.00

Table IV – All Other Businesses

Non-profit organizations with non-profit status operating a business within the City of Nanaimo	\$50.00
All other businesses	\$165.00

DEVELOPMENT SERVICES FEES (Bylaw 7336.03)

The following fees shall be paid to the City of Nanaimo at the time of application:

BUILDING INSPECTION SECTION	
<i>Wording used in this section has the same meaning as in "BUILDING BYLAW 2016 NO. 7224"</i>	
<p>Application Fees The applicant for a Building Permit where the estimated value of construction exceeds \$20,000 shall pay 10 percent of the estimated cost of the Building Permit at the time of application. The fee paid shall be applied towards the total cost of the Building Permit, except where the applicant does not proceed with the project, the City will retain the fee. Applications for the preliminary review of projects will be accepted under the same condition. The remainder of the applicable fees shall be payable prior to issuance of a Building Permit.</p>	10 percent of estimated cost of the Building Permit at issuance - minimum \$175
<p>Accelerated Permit Review Application Fee The applicant for a permit to construct a Single Family Dwelling may request that the Building Permit review be accelerated. Subject to the availability of Staff and payment of a \$150 surcharge, such Building Permits will be processed within three working days.</p>	\$150
<p>Re-Inspection Fee Where any re-inspection, carried out pursuant to this Bylaw, discloses faulty work and a subsequent inspection is thereby made necessary, the fee for each such subsequent inspection shall be \$150. Where a permit holder fails to have the work to be inspected accessible and ready at the time the inspection is called for, an additional fee of \$150 shall be charged for each subsequent call for inspection made necessary thereby.</p>	\$150
<p>Special Inspection Fee The fee for a requested inspection of an existing building.</p>	\$100
<p>Building Permit Value of Construction: Minimum fee and first \$1000 of Construction Value (CV) Additional fee for CV from \$1,000.01 - \$100,000 Additional fee for CV from \$100,000.01 - Greater</p>	<p>\$105 \$10/\$1,000 \$7/\$1,000</p>
<p>Professional Certification Where an architect or engineer is retained by the owner and provides a certificate in the form of a Letter of Assurance contained in the current edition of the <i>BC Building Code</i> and the Building Inspector indicates in writing to the owner that, in issuing the Building Permit, he is relying on the certification of the engineer or architect, the Building Permit Fee will be reduced by five percent. This reduction reflects the cost of</p>	Five percent reduction in the Building Permit Fee

work that would be otherwise done by Building Inspection Staff to determine compliance with the <i>BC Building Code</i> and other applicable safety enactments.	
Renewal Permit Fee Value of Construction: \$0 - \$50,000 \$50,000.01 - greater	\$100 \$250
Demolition Permit Fee (does not include disconnection fees) Single Family Dwelling All other buildings	\$40 \$100
Moving Permit Fee Mobile home/Single Family Dwelling Re-locate a mobile within the same park	\$50 plus Building Permit fee \$20 plus Building Permit fee
Heating Appliances Fee (per inspection) Chimney Flue Inspection of installation of a heating appliance	\$30 \$30
Plumbing Permit Fee Minimum Charge Per fixture (includes swimming pools, interceptors, hot water tanks and automatic dishwashers)	\$40 \$8
Service Pipes Fee – Single Family Dwellings / Two Family Dwellings Water Service Pipe Lawn Sprinkler Systems Foundation Drains Perimeter Rain Water Drain Building Storm Sewer Building Sanitary Sewer	\$25 \$35 \$20 \$20 \$25 \$25
Service Pipes – Commercial Inspection Fee Storm, Sanitary, Water, Fire Lines	\$20 first 15m + \$7/additional 15m or part
All Other Construction Inspection Fee – (other service fixtures – each) Sumps, Catch Basins, Manholes Rainwater Leaders (per roof drains) Fire Hydrants Wet and dry outlets, fire hose cabinet, hose outlet & standpipe, for each item Manholes, Inspection Chambers	\$15 \$15 \$15 \$15 \$15
Sprinkler System Inspection Fee Minimum Sprinkler Permit Fee (per sq. meter of building)	\$40 \$0.50

<p>Administration Fee Non-Active File Review Code Equivalency Report</p>	<p>\$50 per hour \$200 up to four equivalencies \$300 for more than four equivalencies</p>
<p>Permit Drawing Replacement and or Revision Fee Plan re-stamping and revision fee The Plan Re-stamping Fee applies to the replacement of Building Permit drawings and shall be in addition to reproduction charges. The fee for revisions of Building Permit drawings shall be applied for each time a Builder elects or is directed to revise drawings after the Building Permit has been issued.</p>	<p>\$50</p>
<p>Sign Permit Fee Minimum Fee Per square meter of signage calculated to next whole metre Special Event Signage (maximum fee) Minimum Performance Bond Sign Permit Renewal</p>	<p>\$40 \$5 per m² – max \$150 per sign \$200 \$200 \$20</p>
<p>Secondary Suite Authorization Permit Fee Where a permit is required in order to authorize an illegal suite constructed prior to 2005-FEB-07, the fee shall be \$500 or based on the value of construction, whichever is greater.</p>	<p>\$500 minimum</p>

CURRENT PLANNING SECTION	
<i>Wording used in this section has the same meaning as in "DEVELOPMENT APPROVAL PROCEDURES AND NOTIFICATION BYLAW 1991 NO. 3892"</i>	
*Rezoning Application, Lot under 0.2 Hectares	\$1000
*Rezoning Application, Lot over 0.2 Hectares	\$1,500
*Zoning Bylaw Amendment Application (Text)	\$1,000
Temporary Commercial Use Permit Application or Temporary Industrial Use Permit Application	\$500
*Land Use Contract - Application to Amend or Cancel a Land Use Contract	\$1,000
*Land Use Contract – Application to Discharge a Land Use Contract	\$500
*Agricultural Land Reserve Application	\$1,000
Official Community Plan (OCP) Amendment Application	\$1,000

Letter of Zoning Confirmation Request	\$100
Historic Review of Old Application	\$50
* Plus the newspaper advertising cost for Public Hearings	
Development Permit Applications – <ul style="list-style-type: none"> Residential/Commercial/Institutional/Industrial/Multi-family New Construction and Additions Heritage Alteration Permits <p>Except: Development Permit Application in a Watercourse Development Permit area - single family dwellings or no construction or building; and, Development Permit application in a Watercourse Development Permit area – in stream restoration or rehabilitation projects conducted by individuals or groups solely for stream improvement projects.</p>	\$750 + \$2/100m ² of new or additional gross building floor area to a max. of \$2,000
	\$100
	No Fee
Development Variance Permit Application - Commercial/Institutional/Industrial/Multi-family	\$750
Development Variance Permit Application – Single Family and Two Family Dwellings	\$500
Heritage Alteration Permit, Heritage Revitalization Agreement Applications	\$500
Public Hearing Fee - to be paid in connection with an application for a bylaw amendment, a new liquor license application or in respect of any matter under which a Public Hearing is required under the <i>Local Government Act</i> .	Cost of newspaper advertisement**
Re-inspections following a second Landscape Inspection which is necessary due to deficiencies when required under the provisions of “ZONING BYLAW 1993 NO. 4000”	\$50
Board of Variance - In all zones	\$250
Development Services Documents	
Bylaws (Subdivision, MHP, etc.)	\$10
City Plan with maps (Official Community Plan)	\$40
City Plan with maps and appendices (Official Community Plan)	\$70
Development Permit Guidelines	\$10
Individual Maps	\$10
Managing Blocks of Vacant Land	\$5
Nanaimo Parkway-Development Permit Area	\$10
Turner Road Connection Study	\$10
Zoning Bylaw	\$30
Zoning Map	\$10 (black and white)
	\$20 (colour)

*New Liquor License Applications (Liquor Primary)	\$500 (plus Public Hearing advertisement costs)
Amendment to an Existing Liquor License (Liquor Primary)	\$300
Entertainment Endorsement (Food Primary)	\$300
Special Occasion License	No Fee
Temporary Change to a Liquor License	\$100

**Where more than one application is included within the newspaper advertisement, the applicant will be required to pay for the cost of content directly related to their application. The advertising space cost for all content common to all application types will be evenly split between applications included within the advertisement.

DEVELOPMENT ENGINEERING & ENVIRONMENTAL PROTECTION SECTION	
Engineering Plan Review 2nd and Subsequent Resubmissions	\$100 + GST

REAL ESTATE SECTION	
Amend Right-of-way Agreements	\$200
Prepare a Right-of-way for Registration	\$160
To Review an Application to Release a Right-of-way	\$50
To Prepare and Register an Application to Release a Right-of-way	\$75
To Prepare a Lease to Register at Land Title Office	\$250
To Assign a Lease/License	\$250
Application to Discharge a Section 57 <i>Community Charter</i> Notice	\$300
Application to Change a Road Name	\$500
Review Fee for Proposed Road Name (per name)	\$10
Application to Change an Address	\$100
Application for Road or Park Closure	\$500
Statutory Advertising	at cost
Street Index	\$25
Current Subdivision Address Plan	\$15

LAND TITLE COST RECOVERY
Land Title cost recovery fees to be recovered in accordance with the Land Title and Survey Authority Fee Schedule as amended from time to time.

SUBDIVISION SECTION	
<i>Words used in this section have the same meaning as in “SUBDIVISION CONTROL BYLAW 1989 NO. 3260”</i>	
Application Fees lots 1 - 3 lots 4 - 10 - an additional lots 11 - 25 - an additional lots 26 and above - an additional	\$500 \$250 per lot \$100 per lot \$50 per lot
Preliminary Applications PLA Amendment initiated by applicant PLA Extensions	\$500 \$500
Final Approval Final Fee (payable for all lots including parent) Form E Form E amendment initiated by applicant	\$150 per lot \$500 \$500
Other Applications Strata Title Conversion Boundary Adjustment	\$500 \$500
Administration Fee (Construction Agreement)	2 percent of the value of the Works to a max. of \$2,000 + GST
<i>Provincial Fee of \$50 for Plan Examination is in addition to the City Bylaw</i>	

ENGINEERING AND PUBLIC WORKS FEES

Colour Prints up to 24 x 36	\$10.00
Thematic/Special Maps	\$10.00
Color Ortho 18 x 24 Prints	\$25.00
Color Ortho 24 x 36 Prints	\$35.00
B&W Prints 18 x 24	\$ 3.00
B&W Prints 24 x 36	\$ 6.00
Digital files of contours, legal cadastre, utilities on CD in AutoCad DWG file	\$25.00
Engineering Standards	\$50.00

FINANCE FEES (Bylaw 7336.02)

Accounts Receivable Interest <i>Note: additional charge shall be added to general Accounts Receivable outstanding on the 30th day of the month following the billing date, unless a different penalty is specified in a bylaw pertaining to the service provided.</i>	1.5%
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Information Requiring Research	\$7.50 per ¼ hour
Photocopying of documents – black and white (8 ½ x 11 or 8 ½ x 14) (11x 14)	\$0.25 \$0.30
Photocopying of documents – colour (all sizes)	\$1.65
Internet Charges (Web Customer) <ul style="list-style-type: none"> • Tax Certificates • Development Services Information • All Other Information (per button) 	\$8.00 Free \$.25
Property Listing of Outstanding Taxes for Mortgage Companies (charged to a financial institution) <ul style="list-style-type: none"> • Electronic Copy • Printed Copy 	\$2.00 \$5.00 Note: minimum charge \$10.00
Property Listing for Property Management Companies or Other Agents for Properties <ul style="list-style-type: none"> • Electronic Copy • Printed Copy 	\$2.00 \$5.00 Note: minimum charge \$10.00
Property Tax Notice & Statement <ul style="list-style-type: none"> • Owner – Current Year • Non-owner – Any Year • Owner – Each Previous Year 	No charge \$10.00 \$10.00
Property Tax Certificate <ul style="list-style-type: none"> • Non-owner (printed or emailed) 	\$10.00
Refund Processing Fee	\$25.00
<i>Returned NSF</i> <i>Note: returned payments by the same account holder at the same time will have the fee split equally between all affected accounts.</i>	\$25.00

FIRE DEPARTMENT FEES

Burning Permit	\$50.00
File Searches (Per File)	\$150.00
Fire Extinguisher Course Fee	\$15.00
Special Property Inspection	\$100.00
Order Re-Inspection Fee	\$100.00
Inspection Fee when Third Inspection Required	\$100.00
False Alarm Fee	\$300.00
Fuel Tank Removal Permit	\$100.00
Fuel Tank Permit (above ground) under 25,000 litres	\$200.00
Fuel Tank Permit (above ground) over 25,000 litres	\$.002 cents per litre
Fuel Tank Permit (below ground) under 5,000 litres	\$100.00
Fuel Tank Permit (below ground) between 5,001 and 25,000 litres	\$250.00

Fuel Tank Permit (below ground) between 25,001 and 50,000 litres	\$350.00
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LEGISLATIVE SERVICES FEES

Annual fee to receive Agendas and Minutes (per year)	\$300.00
Photocopying of documents (8 ½ x 11 or 8 ½ x 14)	\$.25 per page
Photocopying of documents (11 x 14)	\$.30 per page

PARKS (Bylaw 7336.01)

Parks-Plazas-Pavilions-Amphitheatres-Grounds-Parking Lots Rental Rates

2015 / 2016 Hourly Rates	
Local not-for-profit groups and societies hosting events/activities <u>open and free of charge</u> to the general public.	25.00 per day
Local not-for-profit groups and societies providing events/activities <u>at a charge</u> to the general public.	200.00 per day
Private groups hosting <u>events not open to the public</u> , i.e. weddings, staff picnics.	50.00 (2 hour maximum) 25.00 / extra hour booked
Commercial businesses <u>offering regularly scheduled programs to the public</u> at a cost, i.e. fitness classes.	50.00 per quarter
Commercial or outside organizations hosting events/activities <u>open free of charge</u> to the general public.	150.00 per day
Commercial or outside organizations hosting events/activities <u>open at a charge</u> to the general public.	200.00 – up to 200 estimated attendees 500.00 – up to 500 estimated attendees 1,000.00 – 500+ attendees
Hydro use – applies to all group type requiring access to power.	25.00 per day

Self-Contained Recreation Vehicle Camping in City Parks

Overnight camping in City Parks is prohibited under the provisions of this Bylaw. Authorization to provide exemptions from the Bylaw is granted by the General Manager, Parks, Recreation and Culture through the issuance of a Park License Agreement pursuant to the Bylaw. Park License Agreements for overnight camping in parks are infrequent and on exceptional occasions.

2016	28.95
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Long-Term Storage Rental Space

Parks, Recreation Complex, Activity Centres	6.50 Per Square Foot
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	Per Year Minimum 50.00 Per Year
Field Houses/Centennial Building	5.50 Per Square Foot Per Year Minimum 50.00 Per Year

Picnics-Sand Volleyball Courts-Tennis Courts-Lacrosse Boxes

Note: Discount for youth groups: 50%

Picnic Shelters			
2015/2016	Less than 4 Hours	4 to 8 Hours	More than 8 Hours
	59.50	100.00	132.00

Sand Volleyball Courts			
2015/2016	1 Court (Per Hour)	4 Courts (Per Hour)	Tournament (Per Day)
	4.00	9.75	62.00

Tennis Courts			
2015/2016	Bowen Park – 3 Courts (Per Hour)	Beban Park – 3 Courts (Per Hour)	Departure Bay Centennial – 2 Courts (Per Hour)
	22.00	22.00	13.75

Lacrosse Boxes		
2015/2016	Bowen Lions (Per Hour)	Harewood Centennial (Per Hour)
	6.50	6.50

**Rotary-Kin Hut-Miner's-Departure Bay
Rental Rates**

Off-Campus - Facilities Rental Rates			
2015 / 2016		500-1200 sq. ft.	2000-3000 sq. ft.
		<ul style="list-style-type: none"> • Rotary Field House • Kin Hut • Miner's Cottage 	<ul style="list-style-type: none"> • Departure Bay Activity Centre
Approved Registered Youth Leisure Groups			
A	Meetings: 4 hrs. maximum	30.55	58.32
B	Programs, Workshops, Courses, Seminars (8 hrs. max.)	50.88	91.56

C	Dinner Mtgs. Showers, Teas, Shows w/o Admission	106.27	249.49
D	Adult Dances, Weddings, Socials, Receptions, Banquets	171.35	373.14
E	Youth Dances, Socials	106.27	249.49
F.	Concerts, Conventions, Shows and Sales	128.51	279.85
Approved Government, Education, Social Service, Fraternal And Adult Leisure Groups			
A	Meetings: 4 hours maximum	42.76	81.65
B	Programs, Workshops, Courses, Seminars (8 hrs. max.)	71.23	128.18
C	Dinner Mtgs. Showers, Teas, Shows w/o Admission	106.27	249.49
D	Adult Dances, Weddings, Socials, Receptions, Banquets	171.35	373.14
E	Youth Dances, Socials	106.27	249.49
F	Concerts, Conventions, Shows and Sales	171.35	373.14
Private, Religious, Labour, Business, Political Groups And Individuals			
A	Meetings: 4 hours maximum	54.98	104.98
B	Programs, Workshops, Courses, Seminars (8 hrs. max.)	91.58	164.81
C	Dinner Mtgs. Showers, Teas, Shows w/o Admission	119.56	280.68
D	Adult Dances, Weddings, Socials, Receptions, Banquets	192.77	419.78
E	Youth Dances, Socials	119.56	280.67
F	Concerts, Conventions, Shows and Sales	192.77	419.78
Commercial And Outside Groups			
A	Meetings: 4 hours maximum	61.09	116.64
B	Programs, Workshops, Courses, Seminars (8 hrs. max.)	101.76	183.12
C	Dinner Mtgs. Showers, Teas, Shows w/o Admission	132.84	311.86
D	Adult Dances, Weddings, Socials, Receptions, Banquets	214.19	466.42
E	Youth Dances, Socials	132.84	311.86
F	Concerts, Conventions, Shows and Sales	214.19	466.42

Sports Fields Rental Rates

Sports Fields Rental				
2015 / 2016 Hourly Rates (Per Field or Diamond)	Adult / Commercial (18 Years and Over) Practice / Game	Adult (18 Years and Over) Tournament	Youth (Under 18 Years) Practice / Game	Youth (Under 18 Years) Tournam ent
Artificial Turf Field (No Lights)	34.00	208.00	15.00	123.00
"A" Field (No Lights)	26.00	173.00	6.00	38.00
"B" Field (With Or Without Lights)	13.00	86.00	3.00	19.00
"C" Field	8.75	57.00	2.25	12.50

2015/2016 Hourly Rates	Sports Field/Lacrosse Box Lighting Charges	
Artificial Turf Field Lighting Charges	Practice Level Lighting Per Hour	\$13.00
	Game Level Lighting Per Hour	\$16.00

*There will be no block booking discount for lighting on the artificial turf fields.

**\$13.00 per hour for a single use of lights on grass sports fields or lacrosse boxes. Minimum rental charge \$15.00 per contract.

RECREATION

Aquatics Rental Rates

2015 / 2016 Hourly Rates	Beban Pool							
	Per 25 Metre Lane	Slides Only	Leisure Only	Leisure & Slide	37 Metre Pool	Teac h Pool	Shallo w End	Complete Pool
Private	20.69	128.41	164.49	233.47	165.55		85.96	397.95
Community Groups (10% Discount)	18.62	115.57	148.04	210.12	148.99		77.36	358.16
Youth (50% Discount)	10.35	64.20	82.24	116.73	82.77		42.98	198.98

2015 / 2016 Hourly Rates	Nanaimo Aquatic Centre							
	Per 25 Metre Lane	Slides Only	Leisure Only	Leisure & Slide	37 Metre Pool	Teac h Pool	Shallo w End	Complete Pool
Private	20.69	255.75	327.91	477.54				805.46
Community Groups (10% Discount)	18.62	230.18	295.12	429.79				663.79
Youth (50% Discount)	10.35	127.88	163.96	238.77				402.73

Arena Rental Rates

2015/2016 Hourly Rates	Ice Rental			
	Youth	Adult Prime (Sept 1 – Mar 31)	Adult (Off Season) (Apr 1 – Aug 31)	Commercial and Major Events (Capped at 10 Hours)
	83.05	166.10	134.41	406.49
2015/2016 Hourly Rates	Dry Floor Rental			
	Youth	Adult	Adult League (Practice) (No Admission Charge)	Commercial and Major Events (Capped at 10 Hours)
	46.99	93.98	77.58	406.49
2015/2016 Rates	Dead Ice/Dead Dry Floor		Extra Fees	
	Per Person per ½ Hour	Per Person per Hour	Television Lights Per Hour	
	10.90	18.50	45.89	

COMMUNITY CENTRE AND ACTIVITY CENTRE ROOM RENTAL RATES

		Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	KITCHENS		Hourly Rates			
		0 – 500 sq. ft.	500-1200 sq. ft.	1200-2000 sq. ft.	2000-3000 sq. ft.	3000-6000 sq. ft.	6000 sq. ft.			Group 1 – 3	Group 4	Group 5	Group 6
2015 / 2016		<ul style="list-style-type: none"> • Beban Dressing Rooms • Beban Stage • Cliff McNabb Conference Room • Bowen Small Meeting Rooms • Frank Crane Arena VIP 	<ul style="list-style-type: none"> • Beban Single • Bowen Activity 5 OR 6 • NAC A OR B • OWCC Hemlock • OWCC Monarch 1 OR 2 • OWCC Sala 1 OR 3 • OWCC Tree Frog 	<ul style="list-style-type: none"> • Beban Double Room • Bowen Activity Room 1 • Bowen Activity Room 5 & 6 • Bowen Clubhouse • OWCC Monarch 1 & 2 • OWCC Sala 2 • NIC Lounge 	<ul style="list-style-type: none"> • Beban Lounge • Beban Triple • NAC A & B • OWCC Sala 1 & 2 • OWCC Sala 2 & 3 	<ul style="list-style-type: none"> • Beban Auditorium A or B • Bowen Auditorium • OWCC Sala 1, 2 & 3 	<ul style="list-style-type: none"> • Beban Auditorium A & B • Beban Auditorium B & Lounge 	<ul style="list-style-type: none"> • Beban Kitchenette • Bowen Activity #1 Kitchen 	<ul style="list-style-type: none"> • Beban Kitchen • Bowen Kitchen 				
Approved Registered Youth Leisure Groups													
A	Meetings: 4 hours maximum	25.91	32.42	46.04	61.89	158.28	261.87	26.63	50.25	14.17	19.05	48.74	80.41
B	Programs, Workshops, Courses, Seminars (8 hrs max.)	35.97	53.99	68.38	97.16	210.81	316.57	26.63	50.25	21.05	29.92	64.90	97.46
C	Dinner Mtgs Showers, Teas, Shows w/o Admission	75.10	112.77	173.78	264.76	423.58	644.64	42.60	80.40	40.13	61.14	97.81	148.85
D	Adult Dances, Weddings, Socials, Receptions, Banquets		181.84	269.35	395.98	575.58	805.81	42.60	80.40	49.76	73.14	106.31	175.44
E	Youth Dances, Socials		112.77	173.78	264.76	423.58	644.64	42.60	80.40	40.13	61.14	97.81	148.85
F	Concerts, Conventions, Shows and Sales		136.38	202.01	296.98	431.68	712.31	31.94	60.30	37.31	54.86	79.73	131.58
Approved Government, Education, Social Service, Fraternal And Adult Leisure Groups													
A	Meetings: 4 hours maximum	36.28	45.38	64.45	86.65	221.59	366.63	37.27	70.35	19.84	26.67	68.23	112.57
B	Programs, Workshops, Courses, Seminars (8 hrs max.)	50.35	75.59	95.74	136.03	295.13	443.19	37.27	70.35	29.48	41.88	90.86	136.44
C	Dinner Mtgs Showers, Teas, Shows w/o Admission	75.10	112.77	173.78	264.76	423.58	644.64	42.60	80.40	40.13	61.14	97.81	148.85
D	Adult Dances, Weddings, Socials, Receptions, Banquets		181.84	269.35	395.98	575.58	805.81	42.60	80.40	49.76	73.14	106.31	175.44
E	Youth Dances, Socials		112.77	173.78	264.76	423.58	644.64	42.60	80.40	40.13	61.14	97.81	148.85
F	Concerts, Conventions, Shows and Sales		181.84	269.35	395.98	575.58	949.43	42.60	80.40	49.76	73.14	106.31	175.44
Private, Religious, Labour, Business, Political Groups And Individuals													
A	Meetings: 4 hours maximum	46.65	58.35	82.86	111.41	284.90	471.38	47.91	90.45	25.50	34.29	87.72	144.73
B	Programs, Workshops, Courses, Seminars (8 hrs max.)	64.74	97.19	123.09	174.90	379.46	569.82	47.91	90.45	37.89	53.85	116.82	175.42
C	Dinner Mtgs Showers, Teas, Shows w/o Admission	84.48	126.88	195.51	297.85	476.54	725.23	47.91	90.45	45.14	68.78	110.03	167.45
D	Adult Dances, Weddings, Socials, Receptions, Banquets		204.57	303.01	445.47	647.52	906.53	47.91	90.45	55.97	82.29	119.61	197.37
E	Youth Dances, Socials		126.88	195.51	297.85	476.54	725.23	47.91	90.45	45.14	68.78	110.03	167.45
F	Concerts, Conventions, Shows and Sales		204.57	303.01	445.47	647.52	1068.47	47.91	90.45	55.97	82.29	119.61	197.37
Commercial And Outside Groups													
A	Meetings: 4 hours maximum	51.83	64.83	92.06	123.78	316.56	523.75	53.24	100.50	28.34	38.11	97.46	160.81
B	Programs, Workshops, Courses, Seminars (8 hrs max.)	71.94	107.99	136.77	194.33	421.62	633.13	53.24	100.50	42.11	59.82	129.80	194.91
C	Dinner Mtgs Showers, Teas, Shows w/o Admission	93.87	140.97	217.23	330.95	529.48	805.81	53.24	100.50	50.15	76.42	122.26	186.06
D	Adult Dances, Weddings, Socials, Receptions, Banquets		227.30	336.68	494.97	719.47	1007.26	53.24	100.50	62.19	91.43	132.90	219.30
E	Youth Dances, Socials		140.97	217.23	330.95	529.48	805.81	53.24	100.50	50.15	76.42	122.26	186.06
F	Concerts, Conventions, Shows and Sales		227.30	336.68	494.97	719.47	1187.18	53.24	100.50	62.19	91.43	132.90	219.30

Facility Admission Fees

Public Admission Rates (Swim, skate, Weight Rooms & Gym)					
	Adult (19 – 59 Years)	Senior* (60+ Years)	Youth (13 – 18 Years)	Child** (3 – 12 Years)	Family (Maximum 2 Adults and 3 Children OR 1 Adult and 4 Children)
Drop-In					
2015/2016	7.00	5.25	5.25	3.75	14.00 Extra Child .40 Extra Student .55

Multi-Visit Drop-In (per 10 visits)					
2015/2016	56.00	42.00	42.00	30.00	N/A

Monthly Pass					
2015/2016	56.00	42.00	42.00	30.00	112.00 Extra Child/Student 11.20

Three Month Pass					
2015/2016	189.00	142.00	142.00	102.00	378.00 Extra Child/Student 37.80

Six Month Pass					
2015/2016	336.00	252.00	252.00	180.00	672.00 Extra Child/Student 67.20

Annual Pass					
2015/2016	500.00	378.00	378.00	270.00	999.00 Extra Child/Student 99.90

Other Associated Fees					
	Locker Token	Shower Only	Helmet Rental	Skate Sharpening	Skate Rental
2015/2016	.25	Single Visit - 3.75 10 Visit Pass - 7.50	.50	6.00	Child 3.00 Adult 3.75 Family 7.00 Lesson Rental 2.00 Parent & Tot Rental (Adult) 2.50 Parent & Tot Rental (Child) 2.00

* Seniors over 80 years of age – Free Admission
** Children 2 years of age and under – Free Admission

**Sports Courts – Centennial Building
Rental Rates**

Gymnasium/Sport Court				
2015 / 2016 Hourly Rates	Non-Profit Youth	Non-Profit Adult & Private	Commercial Sport	Commercial Non-Sport
Oliver Woods Community Centre Gymnasium	21.44	41.68	65.51	146.50
Harewood Centennial Park Covered Sport Court	15.00	34.00	34.00	See City Parks and Open Space Rental

Centennial Building				
2015 / 2016	Approved Youth Non- Profit (50%)	Approved Adult Non-Profit (25%)	Private (10%)	Commercial
Per Hour	18.51	27.76	33.32	37.01
Max 4 Hours Recreational	53.61	80.41	96.49	107.21
Max 8 Hours Recreational	79.14	118.69	142.43	158.26
Event Without Admission – Per Day	143.58	215.38	258.45	287.16
Event With Admission / Event With Sales ** - Per Day	220.16	330.24	396.29	440.31

NOTES:

* Events with sales may be subject to 15% of gross revenues versus flat fee.

** Tables and chairs are not included in fees.

POLICE SERVICES (R.C.M.P.)

Services

Criminal Records Checks (Regular)	\$25.00
Criminal Records Checks (Volunteer – Non Profit)	\$10.00
Fingerprinting	\$25.00

Accident Crime Scene

Field Diagram	\$20.00
Scale Drawing	\$40.00
Mechanical Inspection Report	\$25.00

Reports

Motor Vehicle Accident Reports	\$25.00
Police Investigation Reports (including Court Orders)	\$60.00
Traffic Analyst Report	\$50.00
Insurance Letters	\$30.00

Media Materials

Audio/Video Tapes	\$25.00
CD/DVD/Electronic Media	\$25.00
Photocopying (billed in 15 minute increments)	\$30.00 per hour plus \$.25 per page
Photographs	\$25.00 per transaction plus \$1.50 per photograph

Note: Volunteers of non-profit organizations receive a reduced rate if they reside within City of Nanaimo and they produce a signed and dated letter, on letterhead, from a non-profit organization that includes their name and outlines what their duties will be within the organization.

SCHEDULE B

If a business has purchased, installed and operates a security technology system that scans patron's identification and shares information about its patrons with other businesses, the City, upon application, will provide a refund of that business' licence fee in the amount of \$935.00 on a one time only basis.