

Confirmation of Tenant Improvement Compatibility Certified Professional Program An Alternate Building Permit Process	Schedule CP-3 For jurisdictions regulated by the British Columbia Building Code
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Notes:

1. This letter is endorsed by the Architectural Institute of British Columbia and Engineers and Geoscientists British Columbia.
2. Words in *italics* are given the same meaning as defined in the British Columbia Building Code.
3. Words in “quotations” are defined in Schedule CP-1.

To: **Building Inspections, Planning & Development**
 City of Nanaimo

Date: _____

Building Permit No.: _____

Base Building Project Address: _____

Specific Location of Tenant Improvement: _____

I confirm that I have reviewed the drawings on the attached list to ascertain that the tenant improvement design is substantially compatible with the original building code concepts for the base *building*.

I confirm that the construction of the base *building* shell space for this tenant improvement is essentially complete with the exception of the items indicated on the attached list.

NOTE: A “**Certified Professional**” means an Architect or Professional Engineer who has been recognized as qualified as a “Certified Professional” by the Architectural Institute of British Columbia or Engineers and Geoscientists British Columbia.

“Certified Professional” (please print):

Name

Name of Firm

Telephone

Email

Address: Number Street City Province Postal Code

(Affix “Certified Professional’s” stamp)



(Affix “Certified Professional’s” professional seal)

