

City of Nanaimo Sustainability Section

Community Environmental Sustainability Project Grant Application Form

This is an application for the City of Nanaimo's Community Environmental Sustainability Grant. Before completing the application form, please refer to the Community Environmental Sustainability Project Grant Guidelines & Criteria.

How to submit your application:

Submit completed application packages by 4:00 pm on
Thursday, April 3, 2025

- By email: sustainability@nanaimo.ca
- By mail: c/o Sustainability, City of Nanaimo 455 Wallace Street, Nanaimo BC V9R 5J6
- In person: c/o Community Planning, City of Nanaimo Service & Resource Centre, 411 Dunsmuir Street, Nanaimo BC

NOTE: Late applications will not be reviewed.



For more information, please contact Sustainability at 250-755-4491
or sustainability@nanaimo.ca

Grant Request Details	
Year:	Applicant:
Grant amount requested:	Project name:
Project Focus	
Please indicate which of the following strategic priorities your project addresses:	
<ul style="list-style-type: none"> Greenhouse Gas Emission Reduction Climate Adaptation Urban Tree Canopy, Nature areas and Greenways Solid Waste Management 	
Organization Details	
Legal Name of Organization <i>(that will receive the funding)</i> :	
Address:	Postal Code:
City:	Phone Number:
Contact Person:	Position:
Email:	
Project Information	
<p>Please state the project name/title and provide a brief summary in the following space. This information may be used in public communications and on the City's website (150 words max.).</p> <p><i>*If you require additional space, please attach a separate document.</i></p>	

Does your activity take place in Nanaimo?

Yes No

Have we funded this project before?

Yes No

In the following box, please describe in detail the project/program for which grant funding is being sought. Be sure to provide information on all aspects of its operation including: timelines, location, staffing, target market, potential programming, and community partnerships. Please provide information on the scalability of your project in case we are unable to grant you the full amount requested.
**If you require additional space, please attach a separate document.*

Budget

Attach the following information:
A detailed budget of the proposed project, outlining all revenues including sources and expenditures, using the attached form.

Has your organization already receive (or have you applied) for other sources of City of Nanaimo funding?

Yes No

If yes, please specify the source(s) (grant types) and dollar amount(s) (attach additional sheets if required)

Grant Type:	Amount Granted:
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Grant Type:	Amount Granted:
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Pending Application	Grant type:	Amount requested:
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Signature and Declarations

I hereby certify that the information included with this application is complete, and is true and correct to the best of my knowledge, and that I have been authorized by the Board of Directors to make this declaration and to submit this application on behalf of the above named organization.

Signature:	Position:	Date:
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I hereby declare that if our organization is successful in obtaining a City of Nanaimo Community Environmental Sustainability Grant we give the City of Nanaimo (or a third party appointed by the City) the right to review the project/program for which the grant was obtained to ascertain whether grant monies received were used for the stated purpose(s) set out in this application.

Signature:	Position:	Date:
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Freedom of Information and Protection of Privacy Act Statement: Information collected on this form, or provided with this form, is collected under the general authority of the *Community Charter* and the *Freedom of Information and Protection of Privacy Act*, and is protected in accordance with the Act. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose. For further information regarding the collection, use, or disclosure of personal information by the City of Nanaimo, please contact the Legislative Services Department at 250-755-4405.



COMMUNITY ENVIRONMENTAL SUSTAINABILITY PROJECT GRANT

PROJECT BUDGET:

PROJECT REVENUE (Please provide detailed revenue projections and indicate any revenue sources that have been confirmed)

FUNDING SOURCES	Amount \$	Have the funds been awarded?	
Community Environmental Sustainability Project Grant Amount Requested	\$	Yes	No
Other Grant Sources (please list all other grants received or presently being pursued for this project)			
	\$	Yes	No
	\$	Yes	No
	\$	Yes	No
Total Grant Amounts	\$	Yes	No
Project/Program Revenue (if any)			
	\$	Yes	No
	\$	Yes	No
Total Project/Program Revenue	\$	Yes	No
Other Revenue Sources (e.g. Donations/Services in Kind)			
	\$	Yes	No
	\$	Yes	No
	\$	Yes	No
Total Other Revenue	\$	Yes	No
TOTAL ALL REVENUE	\$		

PROJECT EXPENSES

Expense Item:	Amount \$	Expenses City Funding Applied To
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
TOTAL ALL EXPENSES	\$	\$