



City of Nanaimo Neighbourhood Association Grant Program 2025 Guidelines & Criteria

2025 Deadline:

Monday, November 18, 2024 at 12 pm

For more information, please contact Community Planning
at 250-755-4464 or communityplanning@nanaimo.ca

Purpose

The purpose of the Neighbourhood Association Grant Program is to assist recognized neighbourhood associations with costs for operational needs and community events. Recognized neighbourhood associations are those that maintain the required organizational criteria as specified in the City's Neighbourhood Association Supports Policy.

Eligibility Criteria

In order to be eligible for funds, an applicant must be a recognized neighbourhood association and located within the boundaries of the City of Nanaimo. Neighbourhood associations may not be eligible for Neighbourhood Grant funding if they have received other funding assistance through the City of Nanaimo within the same grant year period.

Maximum Grant Amounts

Eligible neighbourhood associations may apply for grants up to a maximum of \$1,250 per year (pending Council budget approval).

City Plan

The policies in City Plan encourage supporting existing and new neighbourhood associations. The Neighbourhood Association Grant Program is intended to:

- Strengthen the organizational capacity of existing and newly created neighbourhood associations.
- Increase the frequency of community events in neighbourhoods to help build community identity and cohesion.

Eligible Expenses

Grant funding may be used to cover costs related to a neighbourhood association's operational needs (such as liability insurance, printing, online meeting platforms, organizational software, website development), and/or community events (such as space rental, equipment rental, food, supplies and entertainment).

Grant Review Process

Applications outlining how grant funding will be used by a neighbourhood association will be received and reviewed by the City's Community Planning Section and considered for approval by the City's Director of Planning and Development.

Once disbursed, funding must be spent prior to the end of the year and a brief, itemized report provided outlining how the money was spent (with copies of associated receipts/invoices). Applications for new funding will not be considered without receipt of a report outlining how previous funding was spent.