

## Transportation Action Plan: DEPARTURE BAY ECO-SCHOOL

Last updated: 13/12/2018

STP Facilitator

Location	Action	Description	Timeframe	Priority	Status
	Baseline data collection	Conduct week-long data collection with in-class, 'hands-up' surveys and take-home survey for families.	Mar-18	HIGH	Complete
	Bike to School Week 2018	Assist in ATC/PAC organization needs, sourcing donations/prizes for teams, and organizing Celebration Station.	May-18	HIGH	Complete
<b>Local school neighbourhood</b>	Conduct school ground and neighbourhood walkabout	Organize school ground and neighbourhood walkabout to observe barriers to active transportation and develop solutions.	Apr-18	HIGH	Complete
	Create school Active Travel Committee (ATC)	Identify: 1. 1*Administrator 2. 2* Teachers/Staff 3. 2* Parents 4. 2* Students (if possible) to create School Active Travel Committee who are 'go to' people for the project	Feb-18	HIGH	Complete
<b>School Grounds</b>	Improve bicycle parking facilities	Recommend improvements to current bicycle parking facilities and assist SD68 with contacts and quotes for new bicycle racks.		MED	Complete
	Promote Drive to Five locations	Promote identified Drive to Five locations: 1. Woodstream Park 2. Sherwood Park Dr		HIGH	Complete
<b>School website</b>	Transportation webpage on school website	Provide text and graphic content for active travel webpage on schools website.		MED	Complete
	Write Action Plan	Write action plan based on all feedback through take-home surveys, walkabout discussion and emails. Write actions for each stakeholder.		HIGH	Complete
	Pop-up Infrastructure	Organize pop-up infrastructure event to raise awareness to key areas of concern with temporary installation of the schools desired infrastructure			Complete

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### School

Location	Action	Description	Timeframe	Priority	Status
	Bike to School Week	Participate in the annual Bike to School Week.	May-18	MED	Complete
	Baseline data collection	Conduct in-class hands up and family take-home surveys.	Mar-18	HIGH	Complete
	Develop school Drive to Five Campaign	Create campaign for school community to learn about the benefits and location of the Drive to Five zones.		HIGH	Not started
	Review Action Plan	Review and provide feedback to action plan		HIGH	Not started
	Create Drive to Five campaign for Fall 2018	Promote Drive to Five locations to families through Best Routes Map and messaging		MED	Not started
<b>Crosswalk on Departure Bay Rd south of the school</b>	Request crossing guard	Send letter to the School District requesting crossing guard placement at the north-south intersection in front of the school	Sep-18	HIGH	Not started
<b>Local school neighbourhood</b>	Attend school ground and neighbourhood walkabout	Attend school ground and neighbourhood walkabout to observe barriers to active transportation and develop solutions	Apr-18	HIGH	Complete

### School District 68

Location	Action	Description	Timeframe	Priority	Status
<b>Local school neighbourhood</b>	Attend school ground and neighbourhood walkabout	Attend school ground and neighbourhood walkabout to observe barriers to active transportation and develop solutions.	Apr-18	HIGH	Complete
	Support Data Collection	Review and edit take-home survey questions before print.	Feb-18	LOW	Complete
<b>District-wide communications campaign</b>	Promote Drive to Five program	Promote the concept of Drive to Five through teachers, parent and regional communications.	May-18	MED	Not started
<b>School Grounds</b>	Improve bicycle parking	Explore ways to improve and increase bicycle parking amenities on school sites.	Mar-18	MED	Complete
	Review Action Plan	Review and provide feedback to action plan items for School District 68.	Apr-18	HIGH	Complete

Location	Action	Description	Timeframe	Priority	Status
<b>Crosswalk on Departure Bay Rd south of the school</b>	Review request for Crossing Guards	Review administration request for Crossing Guards in identified locations.	Apr-18		Not started
<b>School website</b>	Add "getting to school page on school website	Upload webpage featuring information and encouragement for using active transportation modes for school travel to school website.	Feb-18	MED	Complete
<b>East side of drop-loop entrance</b>	Square off drop-loop entrance. Remove right hand entry lane	Planning department to review feasibility of removing the right hand entry lane in the drop-loop entrance and squaring off the sidewalk to create a single-lane entry and exit design.		HIGH	In progress
<b>Main entrance staircase leading from front doors to Departure Bay Rd</b>	Build stroller ramp on portion of the staircase	Planning department to review how to improve stroller accessibility to school grounds, e.g. by including a stroller ramp to main staircase.		MED	In progress

#### City of Nanaimo

Location	Action	Description	Timeframe	Priority	Status
<b>Departure Bay Rd between Little John Wy and Green Leaf Pl</b>	Improve pedestrian facilities	Review the pedestrian walking and crossing facilities on Departure Bay Rd near the school to determine how to improve the safety and comfort of students and families travelling to school from south of Bay St.	Sep-18	HIGH	In progress
<b>Departure Bay Rd west of the school</b>	Improve pedestrian facilities	Improve walking facilities on the south side of Departure Bay Rd between Woodstream Park trailhead and midblock crosswalk in front of the school.	Sep-18	HIGH	In progress
<b>Intersection of Sherwood Dr and Marion Way</b>	Improve pedestrian facilities and crossings	Conduct pedestrian crossing assessment to determine how to improve the comfort and safety of pedestrians on Sherwood Dr. north of the school.		HIGH	Not started
	Attend school ground and neighbourhood walkabout	Attend school ground and neighbourhood walkabout to observe barriers to active transportation and develop solutions.		HIGH	Complete
<b>Telescope Terrace to Smuggler's Hill Dr</b>	Improve pedestrian facilities	Explore alternate route options for pedestrians travelling to school from Rock City Rd and Smugglers Hill Dr.		MED	Not started
<b>Departure Bay Rd west of the school</b>	Improve pedestrian access to the school	Work with the School District to improve pedestrian access to the school for pedestrians approaching on Departure Bay from the west.		MED	Not started

Location	Action	Description	Timeframe	Priority	Status
<b>Intersection of Departure Bay Rd and Hammond Bay Rd</b>	Improve pedestrian crossing facilities	Explore changes to the pedestrian phase and signal at the intersection of Departure Bay Rd and Hammond Bay Rd to improve the safety and comfort of pedestrian crossings.	Sep-18	MED	In progress
	Review Action Plan	Review and provide feedback to action plan items for City of Nanaimo.		MED	Complete
<b>1. Centennial Park 2. Wardropper Park</b>	Support 'Drive to Five' program	Create and install signage at identified Drive to Five locations.	May-18	MED	Complete
<b>Departure Bay Rd. south of the school</b>	Traffic calming	Conduct speed study to quantify concerns about speeding in the school zone.	Sep-18	MED	Complete
	Pop-up Infrastructure	Work with school to create one day pop-up infrastructure temporarily installing desired infrastructure improvements to raise awareness of areas of concern and test out potential treatments.	May-18	LOW	Complete

#### RDN Transit

Location	Action	Description	Timeframe	Priority	Status
<b>Local school neighbourhood</b>	Attend school ground and neighbourhood walkabout	Attend school ground and neighbourhood walkabout to observe barriers to active transportation and develop solutions.	Mar-18	LOW	Complete
<b>Regional</b>	Deliver 'Ready to Roll' program in school	Deliver RDN Transit's 'Ready to Roll' transit education program at Departure Bay Eco-School.	2018/19 school year		In progress

#### RCMP / Police

Location	Action	Description	Timeframe	Priority	Status
<b>Local school neighbourhood</b>	Attend school ground and neighbourhood walkabout	Attend school ground and neighbourhood walkabout to observe barriers to active transportation and develop solutions.			Complete
<b>Intersection of Hammond Bay Rd and Departure Bay Rd</b>	Conduct 'Think of Me' campaign	Conduct 'Think of Me' campaign in partnership with ICBC and Active Travel Committee.			

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ICBC

Location	Action	Description	Timeframe	Priority	Status
<b>Intersection of Hammond Bay Rd and Departure Bay Rd</b>	Conduct 'Think of Me' campaign	Conduct 'Think of Me' campaign in partnership with RCMP and Active Travel Committee.	Oct-18	HIGH	In progress
<b>Local school neighbourhood</b>	Attend school ground and neighbourhood walkabout	Attend school ground and neighbourhood walkabout to observe barriers to active transportation and develop solutions	Mar-18	LOW	Complete