



PERMANENT FULL-TIME OCCUPATIONAL HEALTH & SAFETY COORDINATOR

(Competition 24-154)

Position Overview

The City of Nanaimo is seeking a permanent full-time Occupational Health & Safety Coordinator. Under the direction of the Manager, Occupational Health & Safety, the incumbent coordinates, develops, monitors, and investigates safety issues and programs in partnership with all City departments. The Occupational Health & Safety Coordinator provides instruction on safety related matters and internal safety sessions and coordinates with external providers for corporate health and safety training.

Qualifications

Applicants must have a diploma in Occupational Health & Safety from a recognized educational institution and a minimum of 3 years' experience developing and/or maintaining an occupational health and safety management system in a corporate environment. An equivalent combination of education and experience may be considered. Applicants must possess:

- A WorkSafeBC Intermediate First Aid certification
- A valid Class 5 BC Driver's Licence
- A membership in Canadian Registered Safety Technician (CRST), National Construction Safety Officer (NCSO) or Canadian Registered Safety Professional (CRSP).

Additional Information

This is a CUPE bargaining unit position based on a 35-hour work week. The hourly wage is \$41.48, increasing to \$43.66 upon successful completion of probation (Jan 2024 Rates).

Shortlisted applicants may be required to undergo a criminal record check and/or a verification of their education credentials.

To apply for this opportunity, please submit a resume and cover letter (.docx or PDF file format) to employment.opportunities@nanaimo.ca referencing the specific competition 24-154 by the application deadline.

For detailed information on this position and for more information on our community, please visit our website at <https://www.nanaimo.ca>.

The City of Nanaimo is an inclusive employer that values diversity and invites applications from all qualified individuals who are legally entitled to work in Canada. We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. If shortlisted for the role and need an accommodation within the hiring process, we would be pleased to discuss how best to accommodate your needs.

Discover What's Possible

The City of Nanaimo is one of the fastest growing, livable urban hubs on Vancouver Island. Situated between the mountains and the ocean on the east coast of Vancouver Island, Nanaimo is a short ferry trip away from Vancouver and a gateway to the Gulf Islands. Nanaimo is home to Vancouver Island University and is rich in parks, recreational, cultural and social amenities.

We offer a diverse team environment, competitive wages and a comprehensive benefit plan for permanent employees as well as social and wellness activities. Depending on the position, we also offer flexible work opportunities, alternative work schedules and remote work programs.

Posting Date

Thursday, December 12, 2024

Application Deadline

Wednesday, January 15, 2024
4:30 p.m.

Contact Information

Human Resources
City of Nanaimo
2nd Floor, 455 Wallace Street
Nanaimo, BC V9R 5J6
Phone: (250) 755-4406

